

**ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432**

**MINUTES
of the
Board of Directors Meeting
on Tuesday, February 6, 2024 - 6:30 pm
at 6129 S Highway 1, Community Center-Annex Building - East**

1. **PRESENT: Board Members:** Gemma Barsby, Denise Georganas, Jay Penrod. Kermit Carter and Juliette Wilcox were absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: -0-
 2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/ DG, S/GB, Vote: unanimous, Abstain: -0-
 3. **NEW BUSINESS:**
 - A. Quickbooks/Payroll Service/cost update: RA – We started the new service with H&R Block in Fort Bragg as of January 1,2024 and the first month worked perfectly. Our subscription with Quickbooks expires on March 30,2024. Ben MacMillan will help RA to make the transition seamless.
 4. **PENDING ITEMS:**
 - A. Tank replacement project: CA: We are exempt from permits and can start on the project.CA will first talk with the engineer of the tank company. We'll wait for drier weather.
 5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA:--monthly report, system checks, bacteria samples were all done.
 - The regulator wants us to meter each well separately if we are using two wells. So we need to order two new 2"meters.
 - Storm damage at Harbor House, backflow device broke. CA stopped the leak but still needs to get fixed.
 - RR and EM limbed up and cut some trees on the way to the wells.
 - RR reported that the monthly report just has gotten easier. Our regulator created a new template which makes it significantly easier.
 - Storm damage at Whitehurst residence, turned off the water and informed the property owner.
 6. **SECRETARY'S REPORT:**
 - A. **Bills paid January:**
Action: Approval for Payment: M/GB, S/DG,
Vote: unanimous, Abstain: -0-
 - B. Balance sheet/Budget report/Monthly report January: RA
 - C. Review of customer payment status/delinquent accounts: RA
 7. **RATE AND FEE STRUCTURE:**
 - A.
 8. **BOARD POLICY:**
 - A.
 9. **COMMUNICATIONS FROM THE BOARD:**
 - A.
 10. **COMMUNICATIONS TO THE BOARD:**
 11. **MISCELLANEOUS:**
 - A)
ADJOURNMENT: M/ GB, S/DG, Vote: unanimous, Time:7:06 pm
- PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.