

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Tuesday, September 5, 2023 - 6:30 pm
at 6129 S Highway 1, Community Center-Annex Building - East

1. **PRESENT: Board Members:** Kermit Carter, Gemma Barsby, Juliette Wilcox and Jay Penrod.
Denise Georganas was absent.
Staff: Charlie Acker, Manager and Rosi Acker, Secretary
Public: -0-

2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/GB, S/JW, Vote: carried, Abstain: JP
3. **NEW BUSINESS:**
A. Quickbooks' change to cloud only, repercussions for ECWD: RA
The Board authorized RA to get quotes for outside payroll services and report back.
4. **PENDING ITEMS:**
A. Tank replacement project: CA-We need to start a Coastal Development permit.
5. **MANAGER'S REPORT:**
A. Manager's Report: CA: --Paving project has taken lots of water and will stop Sept 1. The meter broke early on. IB had the exact same meter. We borrowed their meter until we were able to get a new one for Elk. An invoice for the water was sent to the Paving company for the first 2-week period.
--They started on Greenwood Rd where we have 4 pipe crossings, but nothing happened. CA stood by to make sure it all went smoothly.
--A couple of times we had to slow down the trucks because it appeared that there may be a leak, but both times it turned out that it was just high usage. One time well #1 stopped pumping. CA caught it right away and was able to exchange a failed switch.
--CA did the nitrite and bacteria testing for well #1 and it came back fine, and we were permitted to use it.
--Josh from Caspar came to visit and wants to build an open source Monitoring system – for free. CA met with him at the treatment plant.
-- A second leak search at the end of the month also turned out to be high usage.

6. **SECRETARY'S REPORT:**
A. **Bills paid August:**
Action: Approval for Payment: M/GB, S/JW,
Vote: unanimous, Abstain: -0-
B. Balance sheet/Budget report/Monthly report August: RA
C. Review of customer payment status/delinquent accounts: RA
D. **Approval** of Resolution for transfer of funds from Replacement Savings account into the General Fund for FY 23/24: M/KC, S/JP, vote: unanimous

7. **RATE AND FEE STRUCTURE:**
A.
8. **BOARD POLICY:**

A.
9. COMMUNICATIONS FROM THE BOARD:

A.
10. COMMUNICATIONS TO THE BOARD:

11. MISCELLANEOUS:
A)

ADJOURNMENT: M/ JP, S/GB, Vote: unanimous, Time: 6:52 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.