

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, July 3, 2019, 6:30 pm
at the Community Center,
6129 S. Hwy 1, Elk

1. **PRESENT: Board Members:** Kermit Carter, Jesse Russell, Jay Penrod, Denise Georganas and Eric Malm were absent. JP and JR had to leave the meeting at 7 pm. We had not adjourned the meeting. So it stays open until next meeting.
Staff: Charlie Acker, Manager and Rosi Acker, Secretary and Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/JP, S/JR, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. Update on software upgrade: KC: still ongoing
 - B. Grant possibility: CA – mini. Grant \$200,000 but still hazy what qualifies. CA will look into it further.
4. **PENDING ITEMS:**
 - A. Herbicide regulation/ PG&E: CA submitted an article to the Beacon.
5. **MANAGER’S REPORT:**
 - A. Manager’s Report: CA
 - Moved some of the pipes up the hill. The rest stays at the Annex until there is more room up there for the next round.
 - Samples to Santa Rosa
 - Rebuilt the well pump twice.
 - Leak at Farnhem was fixed.
 - CA met with Farnhem re outstanding bill
 - Installed ozone machine on the raw water tank
 - B. Harbor House project: update: CA: CA emailed to HH today and they agreed that District will execute a maintenance contract with Rittiman and then pass the cost + 20% admin. fee onto the HH. Matt Kammerer, the chef and manager, agreed to this.
 - C. Pipe Replacement from treatment plant down to Hwy 1/update: CA. The pipe has arrived and some of it has been moved up to the treatment plant where the project will begin.
 - D. Greenwood Commons: Craig Blencowe re a conservation easement: CA has been communicating with Craig and will arrange a meeting or phone conversation. Terry Gross is getting the deed description.
6. **SECRETARY’S REPORT:**
 - A. **Bills paid June**
Action: Approval for Payment: M/JP, S/KC,
Vote: unanimous, Abstain: no
 - B. Balance sheet/Budget report/Monthly report June:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. Set up SDI for District: RA – not done yet.
 - E. Approval of budget for FY 19/20:RA – M/JP, S/KC, unanimous. We will review the budget at the January meeting and make adjustments if necessary.
 - F. Auditor’s report for FY 17/18 received: RA. KC signed the management letter and reviewed the audit.
7. **RATE AND FEE STRUCTURE:**

- 8. BOARD POLICY:**
- 9. COMMUNICATIONS FROM THE BOARD:**
- 10. COMMUNICATIONS TO THE BOARD:**
- 11. MISCELLANEOUS:**
- 14. ADJOURNMENT:** M/ , S/ , Vote: , Time: - Meeting is still open.

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.