

**ELK COUNTY WATER DISTRICT  
P.O. Box 54  
Elk, California 95432**

**MINUTES  
of the  
Board of Directors Meeting  
on Tuesday, November 7, 2023 - 6:30 pm  
at 6129 S Highway 1, Community Center-Annex Building - East**

1. **PRESENT: Board Members:** Kermit Carter, Gemma Barsby, Juliette Wilcox, Jay Penrod and Denise Georganas.  
**Staff:** Charlie Acker, Manager and Rosi Acker, Secretary  
**Public:** -0-
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/ JP, S/GB, Vote: unanimous, Abstain: -0-
3. **NEW BUSINESS:**
  - A. Quickbooks' change to cloud only update: RA has an appointment with H&R Block/Babcock to sign up for their payroll services. She will cancel QB payroll after January 1, 2024.
4. **PENDING ITEMS:**
  - A. Tank replacement project: CA – Charlie located all the files so we can communicate with the Coastal Commission next.
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA:--CA,RR and EM have been preparing to put the new line in on Greenwood Rd. The 4 homes were put on a temporary line. They cleaned out the whole pipe. Tomorrow they'll roll out the pipe and try to pull it through. The project got held up because a leak showed up on the N end of town.  
--Leak at St.Anthony's Point: It took a long time to find it and fix it.  
They put in a temporary line and now they can connect it into the old 3" pipe.  
--Bacteria samples were done and the monthly report too.
6. **SECRETARY'S REPORT:**
  - A. **Bills paid October:**  
**Action:** Approval for Payment: M/KC, S/DG,  
Vote: unanimous, Abstain: -0-
  - B. Balance sheet/Budget report/Monthly report October: RA
  - C. Review of customer payment status/delinquent accounts: RA
7. **RATE AND FEE STRUCTURE:**
  - A.
8. **BOARD POLICY:**
  - A.
9. **COMMUNICATIONS FROM THE BOARD:**
  - A.
10. **COMMUNICATIONS TO THE BOARD:**
11. **MISCELLANEOUS:**
  - A)  
**ADJOURNMENT:** M/ GB, S/JW, Vote: unanimous, Time: 7:00 pm**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.